

NORTH HEIDELBERG TOWNSHIP
BOARD OF SUPERVISORS

July 25, 2018

The regular monthly meeting of the Board of Supervisors of North Heidelberg Township was called to order at 7:00 P.M. The pledge of allegiance to the flag followed. Supervisors present were Chairman, Mitch Wolfe, Vice Chairman David Pool and Robert Klinger. Also in attendance were Bethany Emkey, Township Solicitor, Ryan Rhode, Township Engineer and Township Secretary Tanya Taatjes.

There was an announcement that an executive session was held prior to the meeting to discuss litigation that was to be continued at the conclusion of the meeting. No action was taken.

Minutes – The minutes from the June 27, 2018 meeting were reviewed with no additions or corrections. David Pool made a motion to approve the minutes as submitted. Bob Klinger seconded the motion, and the motion carried.

Treasurer's Report –

- a. The Liquid Fuels Account was credited \$144.29 for a bill from Zimmerman Farm Service that was incorrectly paid from the Liquid Fuels Fund.
- b. Township Treasurer James Tomanelli and The Township Auditors met to address the concerns raised at the prior months meeting. They determined that the Balance Sheet will continue to be run through the end of the prior month. The Profit and Loss will be run from the day after the previous month's meeting until the day of the current month's meeting. The negative entry in the Accounts Receivable category from September of 2015 was determined to be a data entry mistake. It was determined that a double entry had been made and since it was an Accounts Receivable, the amount had been accruing interest. A lengthy discussion ensued on how to more accurately run the reports and reconcile the negative entries. With the assistance of Lori Deck, Jefferson Township Treasurer, Treasurer Tomanelli will continue to research the best options to resolve the negative entries and have a recommendation to the Board by the next meeting.

Solicitor Bethany Emkey explained that the bills and reports provided at the start of the meeting are draft documents until they are approved by the Board of Supervisors.

It was noted that the list of checks provided only included the current bills paid and not payroll that was run earlier in the month. Secretary Tanya Taatjes agreed to provide the full list of bills paid prior to the end of the meeting.

A motion to conditionally accept both June and July's Treasurers Report based on final reconciliation was made by Bob Klinger and seconded by David Pool. Motion carried.

Public Comments on Agenda Items Only – Walter Stewart inquired as to whether or not the Escrow Accounts were interest bearing accounts. It was determined that some of the older accounts are set up as interest bearing accounts.

Tax Collectors Report- Chairman Wolfe reviewed the Tax Collectors Report as Kloma Kalbach is currently on vacation. Per capita bills were mailed out on July 3. The previous Tax Collectors account was dispersed and the report was reviewed by Chairman Wolfe. Once all the checks are cleared, the account will be closed.

Correspondence - None

Planning Commission –

- a. The Planning Commission previously recommended approval of the Agricultural Security Area Application.
- b. Tomanelli/Carlino Minor Subdivision Plan- Kraft Engineer Ryan Rhodes explained that a revised plan had been submitted to the Planning Commission and had recommended final approval conditional upon the applicant satisfying any remaining comments. A motion was made for conditional final plan approval by David Pool and seconded by Robert Klinger. Motion carried.

Agricultural Advisory Board-

- a. Agricultural Security Area “ASA” Application – The Township Agricultural Advisory Board met on July 25, 2018 and was reorganized as follows:
 - Mitch Wolfe- Chairman
 - Jeff Schatz-Vice Chairman
 - David Pool- Member
 - May Blatt- Member
 - Mike Gelsinger- Member
- b. The Agricultural Advisory Board agreed to recommend that the Township accept the “ASA” Application and recommend approval to the Board of Supervisors. The next step is authorization from The Board of Supervisors to advertise for a public hearing on acceptance of the “ASA” Application at the next BOS meeting. A motion was made by Mitch Wolfe and seconded by David Pool. Motion carried.

Kraft Code Services- No report this month.

Road Report- Supervisor Klinger reported that he had replaced multiple missing stop signs. It was noted that numerous trees have been down due to the wet weather and that the 550 is in the garage (Hassler’s) for repair. He is in the process of meeting with Penn DOT Representative Charlie Paris for the upcoming road projects. He is currently using plastic pipe to mark the culverts in an effort to save money, but will need to verify that the material is Penn DOT approved before funds are transferred from the Liquid Fuels account. He is also in discussions with Brian Hassler for part

time grading work. Finally, he is in the process of getting bids for the Station Road dirt and gravel project.

Solicitor Items-

- a. Fireworks Ordinance- A draft ordinance was provided to the Board of Supervisors regarding display, consumer and novelty fireworks and reviewed by Solicitor Emkey. It reflects the Townships ability to regulate and permit display fireworks. The consumer portion of the Ordinance is identical to the state statute but will allow for additional enforcement at The Township level. Residents will need to secure a permit from The Township for display fireworks. Having an ordinance at the local level will allow for easier enforcement. A discussion ensued regarding the disturbance of livestock operations. A recommendation was made to write to State Representatives. No further action was taken.
- b. Noxious Weed Ordinance - A draft ordinance was provided to the Board of Supervisors and reviewed by Solicitor Emkey. Questions were raised regarding natural weeds versus noxious weeds as well as what constitutes controlling weeds. A suggestion was made to have a specialist attend our next meeting. No further action was taken.

Old Business-

- a. Conrad Weiser Transportation Letter Response- Chairman Wolfe relayed Dr. Grove's verbal response denying The Township's request to change the current bus stop to Heidelberg Farms Lane. Supervisor Pool asked that Solicitor Emkey request the response be obtained in writing.
- b. Postcard for Township Website- Several issues need to be corrected with the website prior to mailing out the postcards.

New Business-

- a. Hazard Vulnerability Assessment and Mitigation Plan Update- James Moyer, coordinator of the Blue Marsh Regional Emergency Management Agency was present and provided The Township with a disc of the Hazard Vulnerability Assessment & Mitigation Plan and Resolution for the Board of Supervisors and the Planning Commission to review. The resolution must be signed in order to receive federal funding. The resolution will be placed on the agenda for the next meeting.
- b. Agricultural Advisory Board Meeting- The Board met prior to the Board of Supervisors Meeting. (See discussion above.)
- c. Comcast Policy Renewal- The Township received the Cable Television Franchise Renewal Proposal for review. The current franchise received by the Township is 3%. A request was made to ask for an increase of the current fee. The proposal will be reviewed by Solicitor and placed on the agenda for the next meeting.

Public Comment-

- i. It was noted that Brian Hassler has not yet been hired by the Township.

- ii. Township residents are concerned about the level of noise from Texas Eastern. The Township does not currently have a noise ordinance. It was recommended that the Board of Supervisors meet with a representative from Texas Eastern to discuss the residents' concerns. Solicitor Emkey will look into the Joint Zoning Ordinance.
- iii. Helen Fisher passed away at the age of 102.
- iv. A current list of noxious weeds can be found on the Department of Agriculture website.
- v. Concerns were raised over the amount of limbs currently on the power lines and the lack of response from both Med Ed and Verizon. Supervisor Pool expressed concerns about a dead tree on Sheidy Road.

Bills- Bills will be paid after the Executive Session pending additional information.

Next Regular Meeting, Wednesday, August 22, 2018

An Executive Session was called at 8:30 to discuss litigation. There was no official action taken arising from the executive session.

A motion to pay bills and adjourn the meeting was made by Mitch Wolfe and seconded by David Pool. Motion carried. The meeting was adjourned at 9:05.

Respectfully submitted,

Tanya Taatjes, Secretary

People in attendance:

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| 1. Laura Anne Scheetz | 13. Janice Rubendall |
| 2. JD Lange, Jr | 14. Terry Rubendall |
| 3. Russell Getz | 15. Randy Lutz |
| 4. Jeff Schlaybach | 16. ? |
| 5. Jeff Schatz | |
| 6. Walter Stewart | |
| 7. David Hopkins | |
| 8. May Blatt | |
| 9. Jim Tomanelli | |
| 10. James Moyer, Sr. | |
| 11. Brian Swanson | |
| 12. Barry Goodhart | |