

NORTH HEIDELBERG TOWNSHIP
BOARD OF SUPERVISORS

February 28, 2018

The regular monthly meeting of the Board of Supervisors of North Heidelberg Township was called to order at 7:00 P.M. The pledge of allegiance to the flag followed. Supervisors present were Chairman, Mitch Wolfe, Vice Chairman David Pool and Robert Klinger. Also in attendance was Chris Hartman, Township Solicitor and Township Secretary Diana Minnich.

Minutes – The minutes from the January 24, 2018 and February 23, 2018 meeting were reviewed with no additions or corrections. David Pool made a motion to approve the minutes as submitted. Mitch Wolfe seconded the motion, and motion carried.

Treasurer's Report – The treasurer's report was reviewed. Robert Klinger made a motion that the treasurer's report be accepted as submitted. David Pool seconded the motion. Motion carried.

Amend Treasurer's Rate of Pay - During the January's meeting, the Board approved to pay Mr. Tomanelli \$19.00 per hour. The Board briefly discussed the rate of pay. Mitch Wolfe motioned to amend the Treasurer's pay from \$19.00 per hour to \$15.00 per hour. David Pool seconded the motion. Motion carried.

Public Comments to the Agenda – There were no public comments.

Correspondence:

Center for Excellence in Local Government sponsorship – The Township received a Municipal Sponsorship Form for CELG. In 2017 the Township donated \$100.00 to the CELG. Robert Klinger motioned to donate \$100.00 to the CELG. David Pool seconded the motion. Motion carried.

ARL Agreement – The ARL has not receive the executed contract for animal control services for the calendar year 2018. Mitch Wolfe motion to approve the ARL Agreement. Robert Klinger seconded the motion. Motion carried.

Tax Collector Monthly Report/letter – Kloma Kalbach reviewed her monthly report for February. Kloma requested the Board to consider increasing the NFS check fee from \$30.00 to \$50.00. After the discussion, David Pool motioned to direct Chris Hartman to prepare the resolution to increase the fee. Mitch Wolfe seconded the motion. Motion carried.

In addition, Kloma submitted a handout of information regarding the fees charged for tax collection. She would like approval from the Board to hand out the information to the residents when they pay the real estate taxes. Mitch Wolfe motioned approval to hand out the tax information. Robert Klinger seconded the motion. Motion carried.

Kolma Kalbach submitted an expense invoice for February for reimbursement. After the discussion, Robert Klinger motioned to reimburse Kloma for the training cost, 1/3 of the PO Box, 1/3 of the postage/stationary only. David Pool seconded the motion. Motion carried.

Brian McFeaters letter re: 240 Hill View Drive – The letter was a follow up to complaint filed with a concern of possible malfunction for the said property. The complaint was that a pipe was discharging some type of liquid onto the surface of the ground. The pipe was the chimney exhaust from their propane furnace.

Berks County Conservation District 2018 Affiliate Membership – The BCCD thanked the Township for the \$25.00 contribution check.

Planning Commission - The Planning Commission reviewed the William Clements Minor Subdivision Final Plan. The Planning Commission recommends that the Board of Supervisors approve the January 15, 2018 revisions with the conditions that the plan be revised to provide a 22' paved cartway in front of Lot 1 of the subdivision along Evergreen Road and that the plan be revised to comply with McCarthy Engineering comment letter of February 1, 2018. After a lengthy discussion the BOS decided to have an engineer review the cost estimate for the road improvements that was submitted by GVC. In addition, since the plan was not accepted at this point, Chris Hartman asked for a time extension from the property owner. David Pool motioned to accept the 60-day time extension submitted by William Clements. Mitch Wolfe seconded the motion. Motion carried.

Kraft Code Services monthly report – Kraft Code Services approved 1 permit for the Month of January for a shed on 195 Lamms Mill Road.

Road Report:

- 1 – Pressure wash trucks on several occasions.
- 2 – Plowed and treated roads on several occasions

Old Business:

Fireproof storage – The Secretary submitted information regarding fireproof storage. After the review, Robert Klinger motioned to purchase the gun safe in the amount of \$594.99 from Tractor Supply. David Pool seconded the motion. Motion carried.

New Business:

44 Heidelberg Height Lane SWM Exemption request – McCarthy Engineering reviewed the SWM Exemption request for 44 Heidelberg Height Lane. After the review, Chuck Hess

recommends the Board grant the request for the SWM exemption. The Planning Commission Board stated that they should have reviewed the request prior to the BOS taking action. This issue was tabled until the April meeting.

David Pool motioned to the Planning Commission to review the SWM Exemption request for 44 Heidelberg Height Lane. Mitch Wolfe seconded the motion. Motion carried.

Posting signs “Employee Only Signs”- The Board discussed the liability and safety issues if someone goes behind the Township building. Mitch Wolfe found “Employees only” signs for \$20.00 each. Mitch Wolfe motioned to purchase 2 “Employees only” signs in the amount of \$20.00 each. Robert Klinger seconded the motion. Motion carried.

Berks County Conservation District program – BCCP is holding a program for employees and Board of Supervisors on March 8 to review policies, Dirt and Gravel Road Program and so forth. Craig Clark and Diana Minnich was instructed to attend.

Yearend DEP Report of on-lot sewage activity approval – Brian McFeaters prepared the year end DEP report of on-lot sewage activity.

PennDOT letter regarding Liquid Fuels for 2018 – The Township will receive the Liquid Fuels Tax Fund payment in the amount of \$115,795.76 on March 7, 2018.

Action Items:

Website status – Berks County is in the process of developing the website for the Township.

System Backup – The computer system is now being backed up.

Public Comment – There were no comments.

Bills – Robert Klinger made a motion to pay the bills. David Pool seconded the motion. Motion carried.

There being no further business to come before the Board of Supervisors as this time, Robert Klinger made a motion to adjourn the meeting. David Pool seconded the motion. Motion carried. The meeting was adjourned at 9:06 P. M.

Respectfully submitted,

Diana Minnich, Secretary

People in attendance:

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| 1 - Jeff Schlaybach | 12 – George Ferrero |
| 2 – Jim Reazor | 13 – John Ruth |
| 3 - Jeff Schatz | 14 – William Clements |
| 4 – Walter Stewart | 15 - Joshua Perlman |
| 5 - Robin Hoch | 16 - Katie Perlman |
| 6 – Harold Hoch | 17 – Rosalie Perlman |
| 7 - Troy Tranquillo | 18 - Kloma Kalbach |
| 8 – Jim Tomanelli | 19 – David Lange Jr. |
| 9 – Russell Getz | 20 – Laura Scheetz |
| 10 – Barry Goodhart | 21 – Steve DeLuca, Reading Eagle |
| 11 – Alex | 22 – Scott Anderson, GVC |
| | 23 – Randy Lutz |