

NORTH HEIDELBERG TOWNSHIP
BOARD OF SUPERVISORS

October 25, 2017

The regular monthly meeting of the Board of Supervisors of North Heidelberg Township was called to order at 7:00 P.M. The pledge of allegiance to the flag followed. Supervisors present were Chairman, G. Chris Eves, Vice Chairman Robert Klinger and David Pool. Also in attendance was Chris Hartman Township Solicitor, and Township Secretary Diana Minnich.

Minutes – The minutes from the September 27th, 2017 meeting were reviewed with no additions or corrections. G. Chris Eves made a motion to approve the minutes as submitted. David Pool seconded the motion, and motion carried.

Treasurer's Report – The treasurer's report was reviewed. G. Chris Eves made a motion that the treasurer's report be accepted as submitted. David Pool seconded the motion. Motion carried.

Public Comments to the Agenda – A Township resident asked what was being done about the junk/rubbish on the property at 66 Kricks Mill Road. The Township Secretary mentioned the Zoning Officer is addressing the issue. The Secretary was told to follow through with that.

Correspondence:

Center for Excellence in Local Government – Township received a letter from CELG thanking the Township for the financial contribution and also informing them of some upcoming events and new developments.

County of Berks Dept. of Emergency Services 2018 Communication Costs – This is a notification of the 2018 communication services costs. The cost will be \$4,703.26 which is an 8% increase.

Brian McFeaters Sewage Enforcement Fee Schedule for 2018 – Mr. McFeaters thanks the Township for giving him the opportunity to serve the Township and also provided the Township with the 2018 fee schedule which will be addressed during the Jan Reorganization Meeting.

Bridges – McCarthy Engineering submitted a schedule update for the Klopp Road Bridge project. Reamstown Excavating is experiencing some difficulty getting the Pre-Cast Concrete Head/Endwalls for the project. The shop drawings were received from Oldcastle Precast on Oct 19th. Oldcastle indicated a 6-8 week lead time for fabrication. In order to get this project completed ASAP, Reamstown Excavating asked to complete a cast-in-place design for the Concrete Head/Endwalls. However, McCarthy Engineering will spend approximately \$1,000 to \$1,500 to complete the design. The contractor indicated that he does not intend to charge any extra for the work to construct the cast-in-place Head/Endwalls and will be able to mobilize to

the site this week. G. Chris Eves motioned to authorize McCarthy Engineering to proceed with the design and with the cost not to exceed \$1,500.00. David Pool seconded the motion. Motion carried.

Matt Yoh and G. Chris Eves attended the Dirt and Gravel Course. There was no cost to the Township to attend. Since they are certified for 5 years, this will allow the Township to apply for dirt and gravel funding money and low volume road money for paving and road projects.

Planning Commission – The Township received a request for a 90-day time extension for the Clements Minor Subdivision. In addition, Alex Elliker, Kozloff Stoudt, Mr. Clements attorney explained that there is an issue at the Planning Commission level as to the roadway frontage the SALDO Section 402.1.G and Section 402.3, the improvements, street widening and shoulder improvements along the entire property street frontage. The PC is recommending that, according to the SALDO Section 402.1.G. section states: “that the Township may require the subdivider to improve at his expense the Township Road to meet those width standards ...” which the Board interprets the required frontage improvements would extend along the entire street frontage of the site on Evergreen Road up to Hill View Road. In addition, the required roadway widening would include widening the existing “road” in order to create a total cartway width of 22-feet as stated in SALDO Section 402.3. The developer and his attorney is asserting that if the Supervisors request improvements that only the frontage of the newly created lots should be improved by the developer. As per Jeff Schatz, there were no new updates since the meeting on October 19th, 2017. The Board of Supervisors have had no communication with the Township Solicitor in this matter. There were no decisions made on this matter.

The 90-day extension will extend the review time on this plan until March 13, 2018. David Pool motioned to grant the 90-day extension of the Clements Minor Subdivision Plan to March 13, 2018. G. Chris Eves seconded the motion. Motion carried.

Kraft Code Services monthly report – Kraft Code Services approved 2 permits for the Month of September. One permit was for an in-ground pool and the other permit was for a cell tower.

Road Report:

- 1 – Completed mowing roads.
- 2 – Put new cutting blade on the International Plow.
- 3 – Put dual chains on Sterling and International. Both have sets.
- 4 – Took pressure washer to Binkley Hurst.
- 5 – Worked on tractor boom.
- 6 – Making repairs to the equipment.
- 7 – Swept multiple roads.

Bob Klinger and Matt Yoh met with South Heidelberg Township to gather information regarding snow fence. Mr. Klinger recommends installing approximately 1000 ft. of snow fence along Dundore Road this year. The Board recommends checking into CoStars so this doesn't have to go out for bid. Mr. Pool suggested looking for the wooden type of snow fence.

When the Township receives diesel fuel, in order to get the discount, the bill must be paid in 10 days. Bob Klinger suggested permission to pay the bill within 10 days. If the fuel is ordered within 10 days of the meeting then the bill can be paid in time to receive the discount. Mr. Pool mentioned that the Township may want to set up an account with Penn Pride because they will work with the Township with price and billing periods.

G. Chris Eves motioned to hire Matthew Yoh full time 40 hours a week at \$20.00 per hour with 2 weeks' vacation and 7 paid holidays. Robert Klinger seconded the motion. Motion carried. In addition, the Board wants Chris Hartman to write up a job description for him to sign. The Board agreed to send him to school to get his CDL Class B License but will be required to stay for a period of time. If he doesn't stay at the Township then he must pay the Township back the costs of getting his license.

Road Fund/donations – Mr. Pool explained the discussion that took place during the September meeting on ideas to generate revenue to put towards the Township infrastructure. Since the Board isn't in favor of raising taxes then possibility inviting Township Residents to make donations towards road projects. Mr. Pool would like to pursue the idea. Also discussed is possible using Township residents to volunteer their time to help with the roads. Mr. Eves will discuss this with Chris Hartman.

Auditor's Appointment per Hartman's Office – Chris Hartman's Office asked if their office is going to handle advertising the Auditor's appointment. This issue was tabled until the November meeting.

Michael & Lisa Dowdy 57 School Lane Stormwater Management Exemption Request – McCarthy Engineering received and reviewed documents for the Stormwater Management Exemption for the construction of the proposed improvements that will measure an indicated 1,104 SF of new impervious cover on the residential property. After the review, McCarthy recommends the Township grant the request for a Stormwater Management Exemption for the said project. G. Chris Eves motioned to grant the Stormwater Management Exemption for the construction of the proposed improvements for 57 School Lane. Robert Klinger seconded the motion. Motion carried.

EMPR UC reimbursable employers – As a result of Mr. Ruth's departure from the Township, an unemployment claim has been filed. The Township is set up that if they pay a claim, the Township must pay back the PA Dept. of Labor & Industry dollar for dollar. The

question is if the Board wants to change from the reimbursable method status to contributory method. This was tabled until the November meeting.

Tax Collector – Due to Mr. Kuhn’s health issues, there has been a situation where Mr. Kuhn got behind in the tax collecting. However, Jeff Schatz talked with Mr. Kuhn and he is feeling better is working on getting caught up. The Township is required to have a deputy tax collector which it can’t be a spouse. Mr. Klinger spoke with Kloma Ostowski who was running on the Primary Election for Tax Collector. She will be running to be a write in on the General Election. If Mr. Kuhn should win, then they will approach Ms. Ostowski to be Deputy Tax Collector.

Budget – The Secretary presented a draft of the budget up to October 25th to show where the Township is at the present time. In addition, Diana is in the process of preparing a 5 year budget to review.

Public Comment – Brain Swanson suggested that when a resident requests something and the Board agrees to it than an action item list be done and checked on a regular basis. Mr. Eves suggested that it be placed on the agenda.

Bills – G. Chris Eves made a motion to pay the bills. Robert Klinger seconded the motion. Motion carried.

There being no further business to come before the Board of Supervisors as this time, G. Chris Eves motioned to adjourn the meeting. Robert Klinger seconded the motion. Motion carried. The meeting was adjourned at 7:50 P. M.

Respectfully submitted,

Diana Minnich, Secretary

People in attendance:

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| 1 - Jeff Schlaybach | 8 – Russell Getz | 15 - Andrew Keuscher, Reading Eagle |
| 2 - Walter Stewart | 9 – Laura Scheetz | 16 - Matt Yoh II |
| 3 - Jeff Schatz | 10 – J D Lange Jr. | 17 – William Clements |
| 4 - Harold Hoch | 11 – Mitch Wolfe | 18 – Barry Goodhart |
| 5 - Robin Hoch | 12 – Brian Swanson | 19 – Jim Reazor |
| 6 - Terry Rubendall | 13 – Chris Walter | 20 – Randy Lutz |
| 7 - Janice Rubendall | 14 – John Vespico | 21 – Alex Elliker, Kozloff Stoudt |