

NORTH HEIDELBERG TOWNSHIP
BOARD OF SUPERVISORS

January 25, 2017

The regular monthly meeting of the Board of Supervisors of North Heidelberg Township was called to order at 7:00 P.M. The pledge of allegiance to the flag followed. Supervisors present were Chris Eves Chairman, John Ruth Vice Chairman and Robert Klinger.

Minutes – The minutes from the December 22, 2016 meeting and the minutes from the Re-Organization meeting on January 3, 2017 were reviewed. Chris Eves made a motion to approve the December 22, 2016 and January 3, 2017 as submitted. Robert Klinger seconded the motion, and motion carried.

Treasurer’s Report – The treasurer’s report was reviewed. Chris Eves made a motion to accept the treasurer’s report with the exception of the escrow accounts. John Ruth seconded the motion. Motion carried.

Public Comments to the Agenda – No comments.

Deputy Tax Collector – Berks County Treasurer is leaning towards eliminating spouses as Deputy Tax Collectors. Mr. Schatz mentioned that he knows someone that may be interested in holding that position. Mr. Kuhn stated that there were only 11 unpaid real estate property taxes which amounted to \$829.80 and there were 70 unpaid per capita bills.

Auditors – Mr. Reazor had some concerns he wanted to address with the Board. One concern was the Township had a Home Depot Credit Card. The credit card was opened when the Township purchased the generator. Mr. Reazor explained that he voted to cancel the credit card. Mr. Hartman explained that the scope of the auditors is to review the activity of the financial books for the prior year. It is proper to make comments, recommendations, and findings as part of the audit process. The Board of Supervisors would decide whether or not they would follow the recommendations of the auditors. Mr. Hartman advised the Board that the auditors does not have the authority to cancel a credit card nor direct the Township Secretary to cancel the credit card.

Another issue Mr. Reazor discussed was if a citizen can come into the Township and request to review Township records. During the discussion, Chris Hartman explained that when a person requests to see public records, a Right to Know request form must be completed by that person and the Municipality has 5 days to respond to the request.

Planning Commission – There was no business.

Western Berks Joint Planning Commission - Jeff Schatz informed the Board that the Western Berks Joint Planning Commission met on January 19, 2017 which they re-organized the Officers of the Board. Shannon Rossman will be attending the Joint Planning Meeting on March 16th to discuss the Comprehensive Plan. The Committee will discuss updating the Zoning to address cell towers, medical marijuana, conversion of garages to in-laws’ quarters, drones, mini towers, etc.

Adopt the Berks County Conservation District new Memorandum of Understanding – Berks County Conservation District in cooperation with the PADEP has revised the Erosion & Sediment Control Memorandum of Understanding. The revised MOU is before the board for adoption. Chris Eves motioned to adopt the revised MOU. Robert Klinger seconded the motion and motion carried.

Harold and Robin Hoch's Stormwater and Land Development Improvement and Maintenance Agreement and the Stormwater Controls and Best Management Practices Operations and Maint Agreement adopt - Before the Board for adoption is the Stormwater and Land Development Improvement and Maintenance Agreement and the Stormwater Controls and Best Management Practices Operations and Maint Agreement for Harold and Robin Hoch. Submitted with the agreements were the financial security in the amount of \$40,363.65 and the Stormwater Management Fees of \$1,000.00. Chris Eves motioned to approve both agreements. John Ruth seconded motion. Motion carried.

Adopt Resolution 2017-03 for 2017 Rate Schedules - Before the Board for adoption was Resolution 2017-03 which is the 2017 fee schedules for the Township Engineer, Zoning Officer, Code Official, and Sewage Enforcement Officer. Chris Eves motioned to adopt Resolution 2017-03 regarding the consultants' fee schedule for 2017. Motion was seconded by John Ruth. Motion carried.

Fireproof filing cabinets – The Board requested information regarding a fireproof filing cabinet to store the computer system backups. The prices range from \$700.00 to \$3,000.00. This issues was tabled until a later date.

Authorize to advertise the Floodplain Ordinance - The Floodplain Ordinance needed to be updated which minor changes which were made. It must be authorized to be advertised for adoption. Chris Eves motioned to authorize the advertising of the Floodplain Ordinance. John Ruth seconded the motion. Motion carried.

Technicon Report – Chris Eves read the report.

Road Report:

- 1 – Salted and plowed roads on several occasions
- 2 – Cleaned up trucks
- 3 – Worked on broken hose on backhoe
- 4 – Found hole in Klopp Road bridge. Placed steel plate over hole. Engineer looked at the bridge and it was decided to be closed immediately.
- 5 – Took 550 to Manderbach to replace water pump
- 6 – Twp received a check in the amount of \$3,765.81 as a result of the Kricks Mill Road Dirt & Gravel project.

North Heidelberg Township

January 25, 2017

Page 3

Public Comment – No additional comments

Bills – Chris Eves made a motion to pay the bills. Robert Klinger seconded the motion. Motion carried.

There being no further business to come before the Board of Supervisors as this time, Chris Eves made a motion to adjourn the meeting. Robert Klinger seconded the motion. Motion carried. The meeting was adjourned at 8:16 P. M.

Respectfully submitted,
Diana Minnich, Secretary

People in attendance:

- 1 - Jeff Schlaybach
- 2 - Walt Stewart
- 3 – Geneva Aulenbach – Reading Eagle
- 4 - Jeff C. Schatz
- 5 - Matthew Yoh II
- 6 – Barry Goodhart
- 7 - Russell Getz
- 8 – Robin Hoch
- 9 – Harold Hoch
- 10 – Jim Reazor
- 11 – Toni Reazor
- 12 – Mitch Wolfe
- 13 – Brian Swanson
- 14 – Jack Kuhn
- 15 – Randy Lutz