

NORTH HEIDELBERG TOWNSHIP
BOARD OF SUPERVISORS

April 22, 2020

The regular monthly meeting of the Board of Supervisors of North Heidelberg Township was called to order at 7:00 P.M. The pledge of allegiance to the flag followed. Supervisors present were Chairman Mitch Wolfe, Supervisor David Pool and Supervisor Robert Klinger. Also in attendance was Township Secretary Tanya Taatjes.

Minutes – The minutes from the March 25, 2020 BOS meeting were reviewed with no additions or corrections. Chairman Wolfe made a motion to approve the minutes as submitted in a manner consistent with current State and Federal regulations currently in place due to the COVID-19 pandemic. The motion was seconded by Supervisor Pool and the motion carried.

Treasurer’s Report – The treasurer’s report was provided for review. Chairman Wolfe made a motion that the treasurer’s report be accepted as submitted subject to audit. Supervisor Pool seconded the motion. Motion carried.

Public Comments on Agenda Items Only – There were no public comments.

Tax Collectors Report- The monthly Tax Collector Report was reviewed by Chairman Wolfe. Sitting hours for the month of April have been cancelled due to COVID-19. All payments should be in the form of check or money order and mailed to Kloma Kalbach at PO Box 134 Robeson, PA 19551. This information has been posted on the Township website.

- a. Chairman Wolfe made a motion to adopt Resolution 06-2020 in accordance with county guidelines. Resolution 06-2020 waves any fees or penalties associated with late payment of taxes due on assessed value of real property in the Township if paid in full by September 30, 2020. The Berks County Board of Commissioners extended the time period for taxpayers to pay their County real estate taxes without a penalty until September 30, 2020. Supervisor Pool seconded the motion, and the motion carried.

Correspondence –

- a. A motion was made by Chairman Wolfe and seconded by Supervisor Klinger to release the escrow funds being held for James Tomanelli. A request was received by the Township from Mr. Tomanelli on March 31, 2020 to release the funds. Having met all the required conditions, the motion carried.
- b. A notice was received from the ARL reminding residents to make necessary plans for their pets in the event that they would become sick. More information about caring for pets during this pandemic can be found on the ARL website.

Planning Commission – The April 16, 2020 meeting was cancelled.

- a. A letter was received on April 14, 2020 from Sheila Gallagher requesting a 90 day extension on the Minor Plan application that was received on March 23, 2020. Chairman Wolfe made a motion to approve the 90 day review extension. The motion was seconded by Supervisor Pool and the motion carried.

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Road Report- A portion of the North Heidelberg Road has been closed for work by Texas Eastern/Enbridge. The work is anticipated to be completed around April 25, 2020.

The fuel pump needs to be replaced on the John Deere lawnmower. Supervisor Pool suggested buying a 6 foot 3 point disc mower. Both he and Supervisor Klinger will get estimates. Supervisor Pool also suggested getting another 1,000 gallon tank to store off road diesel and take advantage of the current low fuel prices. Supervisor Klinger will get estimates.

New Business-

- a. The 2014 International 7500 Dump Truck has been paid off.
- b. The A/C Units have been installed by Tom Jones and Jeff Schatz.
- c. The 2019 audit has been completed. The report has been filed and approved with DCED.
- d. Supervisor Pool made a motion to appoint Chairman Wolfe as a representative for North Heidelberg Township to the Blue Marsh Emergency Management Agency. Supervisor Klinger seconded the motion and the motion carried.
- e. Chairman Wolfe made a motion to adopt Resolution 07-2020, declaring a local disaster emergency due to COVID-19. David Pool seconded the motion and the motion carried.

Supervisor Pool questioned if the Township would qualify for any funds under the PPP (Paycheck Protection Plan).

Public Comment- Secretary Taatjes would like to remind township residents to frequently check the township website for updates. The supervisors agreed to revisit sending out postcards to all residents.

Next Regular Meeting, Wednesday, May 27, 2020 at 7:00 PM.

Bills- A motion was made by Chairman Wolfe and seconded by Supervisor Klinger to pay bills and adjourn. Motion carried. The meeting was adjourned at approximately 7:38.

Respectfully submitted,

Tanya Taatjes, Secretary

